

**Hansberry Garden and Nature Center
Board Meeting
Feb. 25, 2017**

Present: Becky Mendel, Claudia Ginnani, Keisa Thompson, Vicki Mehl, Leonard Jones, Dennis Barnebey, LaKeisah Ferguson, Kathy Miller

1. **Called to order:** 1:15 PM`
2. **Minutes** read and approved from Dec. '16 and Jan. '17

3. Presidents Report

- a. Tree Philly grant deadline missed
- b. Community Propagation Program (using PHS greenhouse) - all spaces filled for this growing season; space available for July-Oct, but this would not be useful for HGNC. Will keep on calendar for Spring '18
- c. Vicki Mehl approved unanimously as new board member and Membership Chair
- d. Germantown Garden Get-Together: Representatives of Gtn. gardens present; Leonard and Brandon presented for HGNC. Next Steering Committee meeting March 11, 9-12:30 PM: Planning Germantown Growing Together
- e. Stormwater exemption fees: Community Gardens now exempt. We are on list of exempted gardens. PHS holding workshops: March 22nd, 6:00-7:30. Leonard plans on attending.

4. Treasures Report

Checking: \$21,053

Money Market: \$16,354, including recent PayPal transfer

- a. Keisa, Leonard, Dennis have met to reconcile Kelly Green and HGNC funds. Leonard has reviewed both Quickbooks and CitizensBank accounts. 97% clear on reconciling these funds.
- b. 990 tax forms for both 2015 and '16 are prepared (needed to file for non-profit) by Wally Moyer. He is still owed \$560 (50% discount)
- c. Quickbooks has been charging an additional \$129/mo. for past 5 months. Keisa determined that HGNC was being charged for The Bottom Line (Moyers') account. This has stopped as of Feb. We are requesting check from The Bottom Line to make up for mistaken payments. (@ \$645)

5. Budget

An extended conversation on the 2017 budget took place. Highlights:

- a. \$5000 from Money Market will be move to checking to cover LUMP expenses when needed. LUMP budget will also be covered by \$5500 contribution from Ed Chun. The remaining \$775 to cover LUMP expenses should come from grant funding.
- b. Expenses will include Community Events, Memberships Events and Fundraising as separate categories.
- c. "Supplies" will be eliminated under Expenses, in favor of including supplies in each committee's budget.
- d. Kelly Green will expect \$5000 income and a similar \$5000 expense for this year.
- e. Annual expense for "professional fee" was reduced to \$500 to reflect need to use Moyer's services on a limited basis.
- f. Leonard and Keisa will review results of conversation and meet/discuss with Moyer before final approval.

6. 2017 Calendar

- a. Vicki and Claudia will review membership info to get it posted this week (March 1st deadline).
- b. Spring Gathering to be planned for end of March or beginning of April.

6. Adjournment: 3:30 PM